



BAKERSFIELD FLYING CLUB

1601 Skyway Drive, Suite 220
Bakersfield CA 93308

APPLICATION FOR MEMBERSHIP/ACCEPTANCE OF CLUB RULES

Must be typed -not accepted if handwritten

Date _____ BFC Rep Taking Application _____

Last Name _____ First Name _____

Address (incl Zip Code) _____

Home Phone _____ Cell _____ Work _____

Email _____ Alternate Email _____

Driver's Lic No _____ Date of Birth _____

EMERGENCY CONTACT

Name _____ Relationship _____

Home Phone _____ Work _____ Cell _____

PILOT CERTIFICATES/EXPERIENCE

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Student | <input type="checkbox"/> Airplane Single Engine Land |
| <input type="checkbox"/> Recreational | <input type="checkbox"/> Airplane Multi-engine Land |
| <input type="checkbox"/> Private | <input type="checkbox"/> Instrument airplane |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> ATP |
| <input type="checkbox"/> CFI | <input type="checkbox"/> Other |
| <input type="checkbox"/> CFII | |
| <input type="checkbox"/> MEI | |

FLIGHT TIME/EXPERIENCE

Total _____ Instrument _____ PIC _____ Cross Country _____

High Perf _____ Complex _____ Single Engine _____ Multi-Engine _____

Have you ever had an aircraft accident or incident, damaged an airplane; or been cited for a violation of the Federal Air regulations, had your pilot's license surrendered, suspended, or revoked, been convicted of, plead guilty or no contest to, any felony or misdemeanor other than parking violations; or been arrested for, or charged with, operating an aircraft or motor vehicle under the influence of drugs or alcohol?

Yes No

IF "YES, PLEASE ATTCH AN EXPLANATION.

RENTAL INSURANCE

Members are responsible for damage to aircraft and club property caused by the actions, negligence or omissions of the member. A \$1000 deductible will be charged to member in such event. Each member is required to have a renter’s insurance policy prior to soloing in the aircraft. Proof of current policy must be on file at the club. Policy must have a minimum liability of \$250k, hull insurance is optional.

Initial _____

MEMBERSHIP TYPE

I am applying for a:

- General Membership: Full access to Club facilities, simulators, and aircraft
- Family Membership: Same as General Membership
- Associate Membership: Access to Club facilities and simulator, but not aircraft

DOCUMENTS SUBMITTED AT TIME OF APPLICATION

I acknowledge that I have provided a copy of the following documents at the time of this application:

- Pilot Certificate (front and back)
- Medical Certificate
- Driver’s License
- Birth Certificate or Valid US Passport
- Proof of Renter’s Insurance
- Copy of Current Flight Review Endorsement

CLUB CHARGES AND PAYMENT INFORMATION

Today’s Charges

Application Fee _____

Dues: _____

(Aircraft rental Charges will be processed separately)

Total _____

AUTO RENEWAL / CANCELLATION

Your membership will automatically renew unless you send a written notice of cancellation via email to bakersfieldflyingclub@gmail.com and may take 7-10 days to process.

Initial _____

I will pay for club application fee, monthly dues, and aircraft rental by:

Credit Card Check Cash Advanced Payment (On Account)

Type of Credit Card:

Please fill out your credit card information in SchedulePointe.

You will find in under your profile and click the Billing Info Link.

Bakersfield Flying Club does not have access to your Credit Card Info, so please make sure it is correct.

I declare the above information is true and correct, and that I have read and will abide by the Club Rules attached herewith. I agree to pay in full for all goods and services each day that they are incurred (immediately after each flight). I further agree, if full payment on my account is not received by Bakersfield Flying Club, Inc. ("BFC") within one day after the expense are incurred, I authorize BFC to charge the entire past due balance of my account to the credit card listed above.

Signature _____ Date _____

Print Name _____

This is a non-profit club and in order to keep the facilities and airplanes clean and operating smoothly it requires all members participation, including yours.

Initial _____



Last Name _____ First Name _____

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CLUB RULES

Purpose

The purpose of this California non-profit organization is to promote safe, enjoyable flying and aviation related activities, provide a well-organized, well-operated flying club and to facilitate high quality flight instruction for its members, all at a reasonable cost. It is the intent of the Club to provide clean, well-equipped, well-maintained aircraft to the members for their use, be it business, pleasure or educational purposes.

Membership

Club membership is open to any responsible person of goodwill and good character. The Club does not discriminate on the basis of race, gender, age or any other factor unrelated to the member's ability to contribute in a positive manner to the activities of the Club. Applicants for membership will be charged an application fee. Admission to membership shall be approved by the Board of Directors. Each member shall have rights, obligations and interests consistent with their membership status in the Club.

Levels of Membership

General Members: Have access to all Club facilities, activities, events, and airplanes.

Associate Members: Have access to all Club facilities, activities, and events, but do not have access to Club airplanes.

Dues, Fees and Charges

Application fee: \$75 per General or Family Membership

Monthly dues: General Membership - \$30/month or \$300/year if paid in lump sum

Family Membership: - \$40/month or \$400/year if paid in lump sum

Associate Membership - \$50/year

- Dues are payable on the first of each month, in advance, and may be paid monthly or yearly, at the discretion of the member.
- Being current in dues is a requirement for members to maintain access to the Club's airplane scheduling system. Those members who have not paid their dues by the 10th of each month will be unable to schedule aircraft, and memberships left unpaid past the last day of the month will be cancelled. Members requiring other payment arrangements should contact the Club Treasurer.
- **All flight charges are due and payable upon completion of the flight.**
- Club dues and fees may change from time-to-time to meet ongoing financial obligations.

Checkout Procedures

- All new members must undergo a 90-day probationary period upon joining the Club. Any member dismissed during the probationary period shall be granted a pro-rated refund during this time. Except for the probationary period **dues and fees are not refundable.**
- All Club flight instructors will be approved by the Board of Directors.
- All new General Members will be subject to a check ride with a Club approved instructor for each airplane the member wishes to fly.
- Any member may be dismissed, fined or placed on temporary inactive status (grounded) for the following reasons:
 - Uses, operates or maintains the Club equipment in a manner deemed irresponsible, hazardous or unlawful whether it be motionless, while taxiing, or in the air.
 - Acts or behaves in a manner detrimental, harmful or disruptive to the Club's existence, operations, efficiency, safety, or morale.
 - Fails to remit any payments required by the Club.

Damage to Aircraft

- Any member using a Club aircraft is responsible for damage to that aircraft not covered by insurance until determination of responsibility. Determination of responsibility will be decided by investigation of the FAA Inspector, NTSB, insurance company investigator and/or the Club. If the member is found at fault he or she will pay full cost. (Full cost refers to deductible insurance costs and any fees and costs associated with returning the aircraft to the home base.) If the equipment or airplane is found to be at fault beyond the control of the member, the costs shall become the responsibility of the Club.
- In the event of an accident where the member/pilot is found to not be in compliance with FAA and Club currency requirements, the member will be held fully responsible for all costs associated with that accident.
- Member agrees to immediately report to aircraft owner any and all damage or accidents concerning Club aircraft.

Maintenance

- Club aircraft are maintained by, or under the supervision of, properly certified mechanics and in accordance with FAA Regulations.
- Aircraft discrepancies ("Squawks") discovered by the member are to be noted in the following manner:
 - Aircraft owners are to be notified immediately by telephone
 - Club Safety Officer is to be notified immediately by telephone
 - Description of the discrepancy is to be noted on the Squawk Board inside clubhouse
- Squawks related to safety or airworthiness are to be detailed in a note and placed on the control yoke or pilot's seat, secured by the seat belt.
- No Club member may perform maintenance or tamper with any airplane without permission of the Club Safety Officer or airplane owner.
- No Club member may authorize any maintenance or repair on aircraft, at home or while away from home, without the express authorization of the Club Safety Officer or airplane owner.

Oil

- Each aircraft uses different types of oil, so use the assigned oil.
- Oil for each aircraft can be found in the clubhouse in the marked cabinet.
- Please bring oil if planning a long trip. If you have to purchase oil, save the receipt and include it with the aircraft rental payment for reimbursement.
- If you cannot find the appropriate oil in the clubhouse contact the aircraft owner or a BFC CFI.

Pilot Currency Requirements

- Members must comply with all requirements of the Federal Aviation Regulations.
- Members must log, for each airplane approved for use, a minimum of 1 hour per 90-day period. If this requirement is not met, member must receive a currency check by an authorized Club instructor prior to scheduling the airplane for solo use.

Flight Regulations

- No member, other than approved Club flight instructors, shall operate club aircraft from the right seat.
- No club aircraft shall be operated for any commercial purpose except for flight instruction given to a Club member by an approved Club instructor.
- No person, other than current Club members, may operate any Club aircraft.
- No Club aircraft shall be hand-propped.
- Each member shall be required to record the reading of the appropriate recording meters before flight and again after termination of the flight. If a Hobbs discrepancy is found before a flight, member should note his/her actual beginning and ending Hobbs time, and notify the Treasurer of the discrepancy immediately after the flight.
- Only Club-approved flight instructors may conduct training in Club airplanes.
- No member may fly outside the boundaries of the contiguous United States.
- No member may land at an airport unless it is a public airport published in the FAA airport/facility directory, except as a precautionary or emergency measure.
- Operations to or from unimproved runways (including grass or gravel) or airports is prohibited.
- Members will fly club aircraft only after it has been properly inspected and determined to be airworthy by the member.

Bakersfield Jet Center (661)393-1334

- Our aircraft are hangered at the Bakersfield Jet Center (BJC). You must get an AOA card to get access to the BJC ramp. Ask one of the BFC CFI's what the procedure is to get the AOA card.
- If you are leaving early in the morning, you may want to call ahead to have the aircraft pulled out. BJC is open Mon-Fri 05:00 – 20:00. Weekends 06:00 – 20:00
- BJC offers an after-hours call out for \$60/hr, which would be the members' responsibility to pay. To avoid this charge, plan ahead.
- If you will be returning late, there is a walk thru gate just East of the parking lot (in front of the Wonderful Aviation hangar). Your AOA card will give you access to the exterior upstairs doors to return keys and Hobbs book to the club. As a last resort you can call the Airport Police, 661-747-4055. They will be able to open the gate near BJC so you can get to the plane. After hours, secure the aircraft properly with 3 chocks. The first floor of the BJC has an alarm set after they close. DO NOT GO DOWNSTAIRS after hours.

Scheduling

- All scheduling is done through the Club's online scheduling system, SchedulePointe.com.
- Members are required to update all personal contact and payment information, including telephone numbers, pilot and medical certificate numbers, and credit card details, on SchedulePointe.
- The Club makes no guarantee that aircraft will always be available as scheduled, due to unforeseen circumstances that lead to unscheduled maintenance beyond the control of the Club.
- Members must note, in the comments section, on the scheduling page all points of intended landing or, if no landing is planned away from the home airport, state other intentions. Members must also list a cell phone or other contact information so that the member may be contacted in an emergency, or for other another reason.
- Members are required to cancel any unkept airplane reservation, for any reason, as soon as possible. Failure to cancel an airplane reservation will result in a \$25 fine **(all fine revenue will go into a kitty for use in social or educational activities of the Club)**. A \$25 fine will also be incurred if the Hobbs book entry is not legible, if the Hobbs book is not filled out properly and/or an error in the Hobbs book. If it is a dual flight, the CFI will be fined.
- Members who are late returning aircraft must contact the member reserving the airplane immediately following to advise him/her of the new anticipated return time.
- Members returning early should revise their reservation on the online system so that other Club members may fly.
- Any aircraft reserved but not flown within one hour after start of the reservation time may be taken by another member provided all due effort is made to contact the original reserving member. The member taking the aircraft must enter a standby reservation on SchedulePointe for that aircraft.
- SchedulePointe allows members to access a standby list for a particular aircraft or flight instructor. If on the standby list, SchedulePointe will send an email notifying the member if the active reservation cancels.
- Members should allow 1/2 hour between scheduled flights for preflight, post flight, etc.
- Members reserving an airplane for more than 12 hours will be charged as follows:
 - 1-12 hour reservation: Actual Hobbs time
 - >12-24 hour reservation: Minimum 2 hours or actual Hobbs time, whichever is greater
 - >24 hours reservation: Minimum 2 hours per 24 hour period, or part of 24 hour period.
- SchedulePointe has a free iPad/iPhone app.

Miscellaneous

- Members agree to be financially responsible for all rental charges and costs for aircraft repairs that may be necessary as a result of activities of the member. Member further agrees to hold the Bakersfield Flying Club and its officers and directors harmless, and agrees to indemnify them, in the event of an accident or incident.
- Members using Club aircraft for cross-country and vacation flights shall be responsible for safe tiedown or hangaring of aircraft and all fees associated with same. No aircraft will be left unattended by Club members without being tied down or hangared.

(Miscellaneous Cont'd)

- Landing fees and overnight tiedown fees at airports other than the airplane's home base are the responsibility of the member. Members will pay all fines, penalties, other expenses for resulting from use of the club aircraft.
- Unless by prior arrangement with the Club all airplane rental is from the home base airport and return. A member abandoning an airplane elsewhere, for any reason except maintenance issues that relate to flight safety, is liable for all costs associated with retrieval.
- Rental of an airplane on a "wet" basis includes the cost of fuel used up to the price per gallon of aviation fuel from the fuel truck at the airplane's home base. A member who fuels a club airplane elsewhere will be reimbursed for fuel purchases up to \$6.00/gallon on presentation of valid fuel receipts. Member will place the fuel receipt in the clubhouse lockbox with the N-number, member name and date noted on the receipt.

Initial here _____

- Members are financially responsible for flight time in excess of one-half (.5) hours if flight is aborted within one hour (1.0) due to mechanical problems.
- The Club is not responsible for articles left in airplanes.
- Members will be held responsible for any negligent act that causes unnecessary loss of revenue (i.e., Master Switch left on, flat spots on tires, etc.). In this instance (master switch left on) the penalty is \$65 if the battery becomes fully depleted and must be recharged. If the battery is fully depleted and will not take a charge, the responsible pilot will be required to reimburse the Club the actual cost of the battery plus any removal and installation charges.

Initial here _____

- The FAA Airman Certification Standards (ACS) uses components of Scenario Based Training/Testing. Because of this, the aircraft owners require that our members use the Cessna Online Kits. The club sells the kits for cost.

Clubhouse Rules:

- The Clubhouse is for the exclusive use of members.
- Non-members should never be left alone in the Clubhouse.
- All social activities or group use of the Clubhouse must be approved by the Board of Directors.
- Members are to keep the Clubhouse neat and clean. All trash, papers, and refuse are to be placed in the appropriate trash container before leaving the clubhouse.
- The last member to leave the clubhouse is to turn off the lights .
- Members are to confirm that all doors are locked when they leave.
- Members are not to use the simulator unless scheduled and the accurate Hobbs time entered on the log and paid for at the time of use.
- Members are not to share Clubhouse keys or access codes with anyone who is not a Club member in good standing.
- Clubhouse is for use only by club members and not for commercial use outside of the Club. The Clubhouse is not a personal work office.

Member Suggestions

Suggestions for improving the Club are always welcome. Members are requested to put such suggestions in writing and email them to attention: club secretary at bakersfieldflyingclub@gmail.com. All suggestions will be considered, but the Club makes no representation that such suggestions will be implemented.

Changes and Amendments to Rules

The Rules of the Bakersfield Flying Club may change from time-to-time to address changing needs. These changes will be posted to the Club website at www.BakersfieldFlyingClub.com, and members will be notified of changes by email or other written form of communication.

Privacy Statement

The Bakersfield Flying Club will not share flying club members' information with any person or entity. Information is for the sole purpose of the club business. Any information you may gain of other club members cannot be shared or used in any way to solicit to members any products or services.

Member Acknowledgement

By signing below, member states that he/she has read and understands the aforementioned Rules of the Bakersfield Flying Club, and agrees to abide by all their provisions.

Member Signature

Date